**Week #3 Hands on Activity**

**Submit a document with the following items as well as the code used to complete the tasks**

* Scrum Master for next week:
  + **Kandis Lamke**
* Links to the Project board tasks assigned to you for *this* week and their *status:*
  + [*https://trello.com/b/6hAPJzUd*](https://trello.com/b/6hAPJzUd)
* Links to the Project board tasks assigned to you for *next* week and descriptions of those tasks:
  + <https://trello.com/b/6hAPJzUd>
* List at least 5 things the team did well and will continue doing:
  + Although this has been a crazy week out in the world and issues with Ruben’s travel, we are getting caught up and are on track for the week.
  + The team will continue communicating timing issues related to travel, illness, etc.
  + The team is employing the skills they have learned over the last 8 months with live data that requires a different type of wrangling and analysis and they are doing well.
  + Organization of who was working on what in Trello worked well this week.
  + The team started using GitHub/GitKraken for file sharing
* List at least 3 things the team did poorly and how you will mitigate them next sprint:
  + Daily communication should be established for check-ins
  + Weekly team meeting should be re-scheduled to a time that makes sense based on assignment completions.
  + We should be more diligent about using GitKraken for all of our files and code.
* List shout-outs to any team members for excelling in any way:
  + Kandis resilience to keep this project moving forward in the last couple weeks
  + Ruben came through with some amazing work!
* What did you learn as a team this week?
  + We learned about GitKraken and how to set our R repositories to the GitProject folder for easily exchanging files
* What did you learn as an individual this week?
  + Starting to understand the challenges we will face as Data Scientist regarding data analysis and the direction we may want to follow based on the information available
  + The impact that we can have in presenting data in the most meaningful way (recently saw a chart by CDC regarding Medical service capacity vs number of cases of infected with COVD virus that made me realized the importance to show it as clear and self-explanatory as possible)